



Unit Name SCCC - WHITE Amendment  
 Year 2014

**BUDGET - Form 1**

INCOME	PROPOSED BUDGET	ADOPTED BUDGET <small>(Approved by Unit Board)</small>	ADOPTED AMENDMENTS <small>(attach Form 1C)</small>	ADOPTED / AMENDED BUDGET
Unit Rebate	7,500.00	7,500.00		7,500.00
Interest	-	-		-
Remaining cash bal. - prior yr end	3,500.00	3,500.00		3,500.00
Other	1,500.00	1,500.00		1,500.00
<b>TOTAL INCOME</b>	<b>\$ 12,500.00</b>	<b>\$ 12,500.00</b>	<b>\$ -</b>	<b>\$ 12,500.00</b>
<b>EXPENSES</b>				
Honoraria (attach Form 1A)	900.00	900.00		900.00 from Form 1A
Proposed Honoraria Change (attach Form 1A)	-	-		-
Proposed Fixed Assets (attach Form 1B)	-	-		- from Form 1B
Convention Expenses	315.00	315.00		315.00
Meeting Expenses			50.00	50.00
Printing & Postage	500.00	500.00		500.00
Supplies				-
Social Events	4,000.00	4,000.00	1,300.00	5,300.00
Travel/Associated				-
Telephone Expense				-
Equipment Purchases				-
Education	500.00	500.00		500.00
Scholarships	1,500.00	1,500.00		1,500.00
Bank Charges				-
Other (with explanation below)	1,285.00	1,285.00	350.00	1,635.00
<b>TOTAL EXPENSES</b>	<b>\$ 9,000.00</b>	<b>\$ 9,000.00</b>	<b>\$ 1,700.00</b>	<b>\$ 10,700.00</b>
<b>PROFIT (LOSS)</b> <small>(total income less total expenses)</small>	<b>\$ 3,500.00</b>	<b>\$ 3,500.00</b>	<b>\$ (1,700.00)</b>	<b>\$ 1,800.00</b>

*Mue Marie Leonard*  
 UNIT PRESIDENT                      DATE  
*[Signature]*                              7/3/14  
 UNIT TREASURER                      DATE

The Unit Executive Board shall approve the Unit Budget by December 1st of each year.  
 The Adopted Budget shall be submitted to the AME Treasurer on or before January 31st of each year.



<b>Unit Name</b>	<b>SCCC - WHITE</b>
<b>Year</b>	<b>2014</b>

**Date EXPLANATION OF BUDGET AMENDMENTS - Form 1C**

5/1/2014	Meeting expense
5/1/2014	Increased Social Activity expenses
6/30/2014	Increase Other - golf outing



**UNIT FINANCIAL STATEMENT - Form 2**

Unit: SCC College White  
 6 Months ending June 30, 2014  
 12 Months ending December 31, xxxx

**Beg. Balances - from forms 2B, 2C & 2D**

Beginning Book Balance - Savings	\$	3,005.26
Beginning Book Balance - Checking	\$	143.56
Beginning Balance - Petty Cash	\$	-
<b>Total Beginning Book Balance - Jan 1st</b>	<b>\$</b>	<b>3,148.82</b>

**RECEIPTS - from form 2B, 2C & 2D**

Unit Rebates:	April	\$	4,109.71
	October	\$	-
Interest Income:	Savings	\$	1.17
	Checking	\$	-
Other (attach explanation) checking & savings		\$	7,903.81
Petty Cash Receipts		\$	-
<b>TOTAL RECEIPTS (Forms 2B, 2C, &amp; 2D)</b>		<b>\$</b>	<b>12,014.69</b>

**DISBURSEMENTS - from Form B**

Honoraria	\$	-
Bank Charges - checking acct.	\$	-
Convention Expenses	\$	-
Meeting Expenses	\$	31.24
Printing & Postage	\$	59.88
Supplies	\$	-
Social Events	\$	5,271.41
Travel/Associated	\$	-
Telephone Expense	\$	-
Equipment Purchases	\$	-
Education	\$	150.00
Scholarships	\$	1,500.00
Other (with explanation) - checking acct.	\$	955.96

**OTHER DISBURSEMENTS - from Form 2B**  
 Other (with explanation) - checking acct. \$ -

**DISBURSEMENTS - from Form 2C**

Bank Charges - savings acct.	\$	-
Other (with explanation) - savings acct.	\$	6,810.81

**DISBURSEMENTS - from Form 2D**

Petty Cash Disbursements	\$	-
<b>TOTAL DISBURSEMENTS (Forms 2A, 2B, 2C &amp; 2D)</b>	<b>\$</b>	<b>14,779.30</b>

Ending Book Balance Savings	\$	305.33
Ending Book Balance Checking	\$	78.88
Ending Book Balance Petty Cash	\$	-

**TOTAL Combined Ending Book Bal.** \$ **384.21**

\$ 0.00

*Marie Leonard*  
 UNIT PRESIDENT DATE  
*[Signature]* 7/3/14  
 UNIT TREASURER DATE





**Unit:** SCC College White

6 Months ending June 30, 2014  
12 Months ending December 31, xxxx

**Checking Account Bank Reconciliation - Form 2B**

Beginning Book Balance - January 1st	\$	143.56
<b>ADD:</b>		
Bank Interest Income (from bank stmt)		
Receipts : April Rebate		
October Rebate		
Other (with Explanation below)		
Beat the Blues checks	\$	1,093.00
Transfer from savings	\$	6,810.81
<b>LESS:</b>		
Disbursements w/bank chg (from form B)	\$	7,968.49
Other (with Explanation below)		
Bank fee		
<b>Ending Book Balance - CHECKING</b>	<b>\$</b>	<b>78.88</b>
Add - Outstanding Checks	\$	1,525.00
Deduct - Deposits in Transit		
<b>Bank Balance from Bank Statement</b>	<b>\$</b>	<b>1,603.88</b>
Reconciled = Zero Difference	\$	-

**Outstanding Checks** = Checks issued through the June or Dec. reporting periods not yet cleared on your June or Dec. ending Bank Statements.

**Deposits In Transit** = Deposits made near end of the June or Dec. reporting periods not on the June or Dec. Bank Statements.

SUFFOLK  
COUNTY



# ASSOCIATION OF MUNICIPAL EMPLOYEES, INC.

Unit: **SCC College White**

6 Months ending June 30,

2014

12 Months ending December 31,

xxxx

## Savings Account Bank Reconciliation - Form 2C

Beginning Book Balance - January 1st	\$	3,005.26
<b>ADD:</b>		
Bank Interest Income (from bank stmt)	\$	1.17
Receipts : April Rebate	\$	4,109.71
October Rebate		
Other (with Explanation below)		
Dividends		
<b>LESS:</b>		
Bank Charges		
Other (with explanation below)-transfers		
Transfer to chkng	\$	6,810.81
<b>Ending Book Balance - SAVINGS</b>	<b>\$</b>	<b>305.33</b>
Deduct - Deposits In Transit		
<b>Bank Balance from Bank Statement</b>	<b>\$</b>	<b>305.33</b>
Reconciled = Zero Difference	\$	-

**Deposits In Transit** = Deposits made near end of the June or Dec. reporting periods not on the June or Dec. Bank Statements.